

EVALUATION OF SUPPORT STAFF

All support staff employees, including, but not limited to, employees in the AEA Support Unit bargaining unit, shall be evaluated prior to the end of their probationary period of six (6) full continuous months of employment and thereafter annually by their immediate supervisor who shall meet with them to discuss the evaluation. The evaluator and the support staff employee will sign the final written evaluation. A copy of the written evaluation shall be given to the employee being evaluated. A written evaluation shall be placed in the employee's personnel file.

Current practice codified 1975

Adopted: date of manual adoption

Amended: 12/10/90; 4/9/14