

IN
PARTNERSHIP
WITH



**Memorandum of Understanding
Between Cony High School Health Class and
Healthy Communities of the Capital Area
January 1, 2019 – September 15, 2019**

Basis of Agreement:

Healthy Communities of the Capital Area (HCCA) is the local comprehensive community health coalition serving southern Kennebec County including Augusta School District. HCCA's mission is to convene people, organizations and communities to collaborate on quality of life and public health issues. HCCA is a Maine Prevention Services/Let's Go! subrecipient working with schools and other sites throughout the local service area to implement Let's Go! programming and support strategies that reinforce the 5-2-1-0 Let's Go! message.

Cony High School, as a part of Augusta School District, is a registered Let's Go! school site. In support of the Let's Go! Eat 5 Fruits and Vegetables Everyday, Health Teacher Brenda Weis is purchasing cooking supplies for the High School Health Class to utilize in learning about nutrition.

Utilizing Let's Go! Maine Prevention Services funds, HCCA will contribute a total of \$200.00 toward the cost of purchasing classroom cooking supplies. \$150.00 of the funds will be provided to the school by June 30, 2019 and the remainder of \$50.00 will be sent upon receiving a copy of receipts for the purchase which will be before September 15, 2019.

HCCA's Roles and Responsibilities:

- Let's Go! Coordinator will provide Technical Assistance in support of fundraising for the purchase of the cooking supplies for students in health class.
- HCCA will provide \$200.00 toward the purchase of the cooking supplies
- Upon signing of the MOU, HCCA will provide the initial \$150.00 and prior to June 30, 2019
- The remainder of \$50.00 will be paid upon receiving copy of all receipts of the purchase before September 15, 2019.

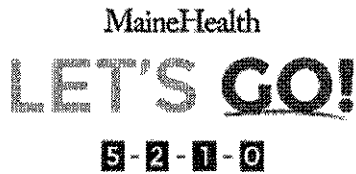
Cony High School / Augusta School District Roles and Responsibilities:

- Purchase cooking supplies prior to June 30, 2019
- Provide HCCA with a copy of the receipt for purchase of cooking supplies along with an invoice to Healthy Communities of the Capital Area in the amount of 50.00 prior to September 15, 2019.

Serving Augusta, Chelsea, Farmingdale, Fayette, Gardiner, Hallowell, Litchfield, Manchester, Monmouth, Mount Vernon, Pittston, Randolph, Readfield, Richmond, Vienna, Wayne, West Gardiner, Windsor, Winthrop

11 Mechanic Street, Suite 101, Gardiner, Maine 04345 – 207-588-5352

www.hccame.org



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Financial Agreement:

Dates of the Agreement

Effective Start Date:

January 1, 2019

Completion Date:

September 15, 2019

- **Cony High School / Augusta School District** **\$200.00**

HCCA and Augusta Schools base this agreement on the efforts identified above.

Payments: \$200.00 towards purchase of cooking supplies for Health Class at Cony High School
Two payments: \$150.00 towards purchase of cooking supplies upon receiving signed MOU
\$ 50.00 towards cooking supplies by September 15, 2019

Payments to be made out to:

Mailing Address: Augusta School District
40 Pierce Drive Suite #3
Augusta, Maine 04330

Reporting Requirements:

- Augusta Schools will provide receipt of all related purchases
- Augusta Schools will provide an invoice the final \$50.00 prior to September 15, 2019.

HCCA Contact Information

Contact Person: Joanne E.A. Joy, Executive Director
Mailing Address: 11 Mechanic Street, Suite 101
Gardiner, Maine 04345
Phone: 207-588-5350
E-mail: j.joy@hccame.org

Nan Bell, Let's Go! Coordinator
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Gardiner, Maine 04345
207-588-5341
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Augusta Schools Contact Information

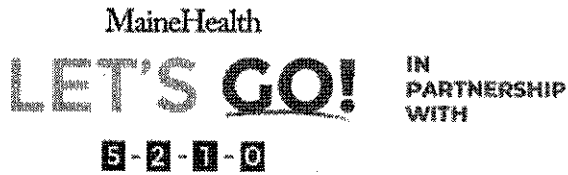
Contact Person: James Anastasio, Superintendent
Mailing Address: 40 Pierce Drive Suite #3
Augusta, Maine 04330
Phone: 207-626-2468 x3206
Email: janastasio@augustaschools.org

Brenda Weis, Champion
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Either party, for just cause, may provide a written termination notice to the party, sent by certified mail, 30 days prior to the end of the agreement.

The signatures below attest to the agreement between the two parties:

Date: June 4, 2019

Joanne E.A. Joy, Executive Director
Healthy Communities of the Capital Area (HCCA), Gardiner, ME

Date: 7/9/19

James Anastasio, Superintendent
Augusta Schools, Augusta, Maine

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