

## **PUBLIC GIFTS/DONATIONS TO THE AUGUSTA SCHOOL DEPARTMENT**

The board may accept, on behalf of the Augusta School Department, any bequest or gift of money or property for a purpose deemed suitable by the board in accordance with state law. All gifts shall be accepted in the name of the Augusta School Department and become the property of the Augusta School Department, but may be designated for use in a particular school or department. The board will officially acknowledge the gifts at a board meeting and thank the donors in writing.

Only items of legitimate use in the school program shall be accepted. The board is under no obligation to replace a gift if it is destroyed, lost, stolen, or becomes worn out. Gifts will not be accepted if they involve an excessive cost for maintenance or installation. If installation is required, the gift shall be installed under the supervision of Augusta School Department personnel. The board will notify, in writing, prospective donors if their gift cannot be accepted.

The superintendent shall implement any administrative procedures necessary to carry out this policy.

Legal Reference:     ~~20-A MRSA § 1256 (MSAD)~~  
                          20-A MRSA § 4005 (ALL)  
                          ~~20-A MRSA § 1705 (CSD)~~

Adopted: November 12, 2003

Revised: \_\_\_\_\_

~~City of~~ AUGUSTA BOARD OF EDUCATION