

**AGREEMENT FOR USE OF SCHOOL FACILITIES**

THIS AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_,

between the Principal of \_\_\_\_\_ School (representing the Augusta

Board of Education), and \_\_\_\_\_

Name of party contracting and name of organization

\_\_\_\_\_  
Street address City State Zip

Type of group or organization: \_\_\_\_\_

**WHEREBY**

the said \_\_\_\_\_ is granted use of the

following: \_\_\_\_\_

from \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_  
Beginning Ending Date

for \_\_\_\_\_  
Nature of Intended Use

in accordance with the above schedule in the amount of \$\_\_\_\_\_, plus charges for any additional services (custodial, cook, other school personnel, police, etc.).

The undersigned party renting school facilities under this agreement does hereby agree to indemnify the City of Augusta and the Augusta School Department from all claims resulting from the renting and said facilities, which indemnification would include, but not be limited to, payment of attorney's fees, and the undersigned further agrees to hold the City of Augusta and the Augusta School Department harmless from all claims resulting from the use of said facilities by the undersigned. In addition, the undersigned agrees to provide the City of Augusta and Augusta School Department with proof of liability insurance naming the City of Augusta and the Augusta School Department as names insured, which insurance should be in an amount of at least \$1,000,000.

Signing of this contract indicates acceptance of the regulations applicable to school facilities use:

Signed: \_\_\_\_\_  
Person renting facilities

Signed: \_\_\_\_\_  
Building Principal or Recreation Director

Certificate of Insurance (circle one)

Attached                      On File                      Not Provided                      Exempt

Checklist of Needs (Part of application)

- \_\_\_\_\_ Custodial services needed
  - \_\_\_\_\_ Open building
  - \_\_\_\_\_ Close building
  - \_\_\_\_\_ Time for extra cleanup
  - \_\_\_\_\_ Custodial time needed for set up

Estimated number of hours \_\_\_\_\_

\_\_\_\_\_ School personnel needed (Cook, other)

Estimated number of hours \_\_\_\_\_

- \_\_\_\_\_ Special equipment needed
 

_____ Audio-visual equipment	_____ Kitchen equipment
_____ Public address system	_____ Stage equipment
_____ Scoreboard controls	_____ Shop equipment

Estimated number of hours \_\_\_\_\_

Adopted:    Unknown

Revised: 12/12/88; 11/4/15

Reviewed: March 11, 2020