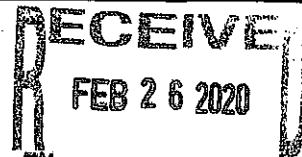


# AUGUSTA SCHOOL DEPARTMENT

## Out-of-State, Overnight, Out-of-Country Student Activity Travel Request

This form must be completed and submitted to the superintendent's office at least one week prior to the regularly scheduled board meeting (second Wednesday of each month).

### CONTACT INFORMATION



DATE OF REQUEST: 2/24/2020 SCHOOL: CATC  
REQUEST BY (name of student group): ProStart team - Culinary Arts  
CONTACT PERSON: Heidi Parent CONTACT PHONE: 626-2475  
NUMBER OF STUDENTS: 5  
CHAPERONES: Heidi Parent

NAME OF EVENT: National ProStart Invitational  
EDUCATIONAL REASON FOR TRIP: compete @ a national level representing MAINE; networking with other Culinary program

### TRIP INFORMATION

Overnight  Out-of-State  Out-of-Country  
DATE(S) OF TRAVEL: 5/7 - 5/8/2020  
LOCATION (City & State/Country): Washington D.C. / USA  
MEANS OF TRANSPORTATION: coach bus or van ESTIMATED COSTS: none  
ACCOMMODATIONS: hotel + meals paid for through Hospitality make + transportation  
IF SCHOOL TRANSPORTATION IS NEEDED, INDICATE NUMBER OF MILES: \_\_\_\_\_

### FUNDING

Indicate here if group will be paying own way through fund raisers, self-pay, etc.:

Operating budget account # Perkins Amount: \_\_\_\_\_  
Student activity account # \_\_\_\_\_ Amount: \_\_\_\_\_  
Donated by: \_\_\_\_\_ Amount: \_\_\_\_\_

### Approved

By: [Signature] Date: 2/26/20 BY: [Signature] Date: 2/26/20  
Administrator-in-Charge James N. Anastasio, Superintendent of Schools