

CITY OF AUGUSTA

Department of Public Schools

JOB DESCRIPTION

TITLE: GENERAL EDUCATION INTERVENTION
EDUCATIONAL TECHNICIAN III

REPORTS TO: Building Administrator

JOB GOAL: To provide support for students who need assistance in achieving their maximum academic, social and/or personal potential.

QUALIFICATIONS:

1. A minimum of 90 credit hours of approved study in an educationally related field;
2. Educational Technician III authorization, Maine Department of Education;
3. Successful background, criminal records, fingerprinting and reference check;
4. Prior experience working with school age children preferred;
5. Willingness and physical ability to participate in therapeutic restraint training

PERFORMANCE RESPONSIBILITIES:

- Carry out student plans as deemed appropriate by the classroom teacher and other related staff and/or by the Response to Intervention (RTI) team.
- Support students academically, homework/class work completion, review and practice skills according to plans deemed by teacher and other related staff.
- Support students with emotional/behavioral/social skills including behavioral plans, reward/incentive development.
- Conduct one-on-one or small group instruction with indirect supervision.
- Review and reinforce with the student, learning previously introduced by the education specialist.
- Participate in on-going in-service training.
- Participate in RTI meetings providing information for evaluations and academic planning at the request of the Principal.
- Maintain confidentiality regarding records, conversations, test results, and classroom work.
- Manage verbal, physical and aggressive student behavior appropriately utilizing therapeutic restraint training, specifically de-escalation techniques.
- Assist with the delivery of state assessments.
- Consult with Teachers, School Counselor, Deans of Students, Social Service Providers of identified students.
- Maintain documentation on students as outlined by students' plan.

- Perform non-instructional, supervisory duties for periods of time equal to that which other staff members in comparable positions perform.
- Perform all other related duties as assigned by the building administrator.

TERMS OF EMPLOYMENT:

School Year position

Per negotiated Augusta Educators' Association

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

- External and internal applicants, as well as position incumbents who become disabled, must be able to perform the essential job functions either unaided or with the assistance of a reasonable accommodations to be determined by management on a case by case basis.

Approved by: _____
Superintendent of Schools

Date: _____