

# REQUEST FOR PROPOSALS

**Augusta School Department  
40 Pierce Drive, Suite 3  
Augusta, ME 04330  
(207) 626-2468**

## **Intent**

Augusta Adult and Community Education (AAE) is embarking on a one year project to ensure that our educational curriculum aligns with district and state standards. In an effort to improve the efficiency of the program as well as prepare for the future, the following objectives will be met:

- Align curriculum for high school diploma/equivalency and College and Career Readiness standards
- Move all courses to the State of Maine sponsored learning management system (LMS)- Schoology

## **Scope of Services**

- Curriculum Assessment :  
Review courses in our Adult Basic Education, High School Diploma, HiSet, College Transitions and credit recovery classes and map to appropriate standards
- Align course objectives:  
Based on results of mapping
- Review course content :  
Align assessments, learning activities, and resources to course objectives based on results of mapping
- Review course descriptions:  
To align with content
- Create a syllabi for each course to contain the following:
  - ~overview
  - ~course outcomes
  - ~course resource list
  - ~weekly assignments for 16 weeks
- Move above content into Schoology

## **Expected Qualifications**

The successful candidate will demonstrate experience in course design and curriculum specific to adult education programs in Maine, experience working with adult education faculty, hold a degree (associates or higher) in communications, technology or instructional design, have a clear understanding and application of college and career readiness standards, the ability to work

under specified timelines, the ability to work in a team environment, extensive experience with Google suite and Schoology Learning Management System.

### **Submission Instructions**

Respondents will provide Intent to Respond via email, one (1) PDF response via email and one (1) paper copy via mail.

The PDF shall be received no later than September 6, 2019. Please send PDF to Assistant Superintendent at [dmadore@augustaschools.org](mailto:dmadore@augustaschools.org)

The paper copy of the response shall be received no later than September 9, 2019.