

## AGENDA FORMAT

The order of business at regular board meetings shall be as follows:

1. Opening
  - a. Call to order
  - b. Pledge of Allegiance
  - c. Educational Presentation
2. Approval of minutes
3. Communications
  - a. Letters
  - b. Student Council Report
  - c. Informational Items
4. School Board Sub-committees and Business Manager Reports
5. Reports from other school officials
6. Consent Agenda (All matters listed under this item will be considered routine and will be enacted by one motion. If a board member wishes to discuss one (or more) listed items, they may ask to have the item(s) removed from the consent agenda and considered individually.)
7. Board member comments and/or discussion on non-agenda items (30 minutes maximum)
8. Public comment on non-personnel agenda items.
9. Unfinished Business
10. New Business
11. Report from assistant superintendent
12. Reports from the superintendent

13. Audience recognition for non-agenda items

14. Adjournment

Current practice codified: 1975

Adopted: date of manual

Confirmed: 7/13/11

Amended: 11/8//82; 3/13/89; 4/10/89; 9/10/97, 7/10/02, 6/11/03, 2/9/05, 11/13/13