

ADMINISTRATIVE GOALS/PRIORITY OBJECTIVES

Sound school administration is essential to a successful educational program. The administration of each school is responsible, within the guidelines established by Board policy, for the supervision and coordination of staff and programs and for creating and maintaining an environment in which students can learn most effectively. Administrative functions should be appraised in terms of the contribution made to improving teaching and learning. School administrators should recognize the importance of positive interpersonal relationships to the effective operations of their schools and that all staff, whether in professional or support positions, need to feel they have a vital role in the education of the School Department's students.

The Board expects the administration to:

- A. Develop and implement inclusive processes for decision making and communication;
- B. Plan, organize, implement and evaluate educational programs;
- C. Provide coordination between various departments within the school and between the school and other or centers of authority within the school system;
- D. Demonstrate leadership;
- E. Develop and maintain of positive working relationships and channels of communication within the school system and community; and
- F. Prevent misunderstandings while encouraging cooperation toward attaining the educational goals adopted by the Board.

The administration will be governed by the following principles.

- A. Teachers and administration shall have sufficient latitude to develop and implement high-quality educational programs for students.

- B. The Superintendent and administrators will be held accountable by the Board for the effectiveness of the school's educational program.
- C. Responsibility for the instructional program and operations of the school runs through the staff, to the building level administration, to the Superintendent and ultimately to the Board.

Adopted: 1975

Revised: July 1981; December 14, 2011

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