

## AGENDA FORMAT

The order of business at regular board meetings shall be as follows:

1. Opening
  - a. Call to order
  - b. Pledge of Allegiance
  - c. Educational Presentation
2. Approval of minutes
3. Report from the superintendent
4. Report from the assistant superintendent
5. Report from Business Manager
6. Reports from other school officials
7. Communications
  - a. Letters
  - b. Student Council Report
  - c. Informational Items
8. School Board Sub-committees
9. Consent Agenda (All matters listed under this item will be considered routine and will be enacted by one motion. If a board member wishes to discuss one (or more) listed items, they may ask to have the item(s) removed from the consent agenda and considered individually.)
10. Board member comments and/or discussion on non-agenda items (30 minutes maximum)
11. Public comment on non-personnel agenda items.  
[Policy BEDH Public Participation at Board Meetings.pdf](#)
12. Unfinished Business
13. New Business

13. Audience recognition for non-agenda items

14. Adjournment

Current practice codified: 1975

Adopted: date of manual

Confirmed: 7/13/11

Amended: 11/8//82; 3/13/89; 4/10/89; 9/10/97, 7/10/02, 6/11/03, 2/9/05, 11/13/13,  
1/13/21