

Augusta School Department School Nurse Performance Evaluation
For Probationary and Third Year Continuing Contract Nurses
School Year 2015-2016

Nurse: _____

School: _____

Date: _____

Performance criteria	Distinguished	Effective	Developing	Ineffective
1. Obtains health history on students				
2. Implements state and district required health screenings				
3. Maintains cumulative health records				
4. Develops and implements individual health plans				
5. Maintains, evaluates and interprets cumulative health data to accommodate individual health needs				
6. Participates in student education evaluation teams				
7. Plans and implements school health management protocols for students with chronic health issues				
8. Administers medications to students in compliance with physician orders, school policy and state law				
9. Collaborates with school staff, parents and community resources				
10. Maintains immunization records as required by state law and encourages compliance with guardians				
11. Prepares statistical reports for the Department of Education and Department of Human Services according to law				
12. Maintains and revises emergency policies and procedures				
13. Provides education to staff as needed (Blood borne pathogens, anaphylaxis)				
14. Prepares budget for school health services				
15. Provides reproductive health				

education and/or puberty education as needed				
16. Recognizes the individual differences and needs of the students within the school				
17. Is knowledgeable of the nursing needs in a school setting and conveys this knowledge clearly to staff and students				
18. Clearly communicates, using multiple methods, with students, families and staff				
19. Uses medical research and feedback to identify and pursue professional development opportunities that facilitates relevant and appropriate professional growth.				

Comments:

Employee signature _____ Date: _____

Evaluator signature _____ Date: _____

Signature does not necessarily indicate agreement, only that these points have been discussed. The employee reserves the right to attach written comments to this document.