

ADMINISTRATIVE REPORTS

The Board of Education shall require reports from its executive officers concerning conditions of efficiency and needs of the schools.

Each year prior to the submission of a budget estimate to the city council, as required by charter, the board shall establish a schedule, in consultation with the superintendent, which shall specify the time and manner in which the board shall receive from the superintendent requests for planned expenditures. Such requests shall reflect the efficiencies and needs of the schools.

In addition, in the Fall and Spring of each year, and at other times as may be determined by the Department of Education, the superintendent shall provide a semi-annual report to the board and commissioner on the enrollments of the schools. A monthly report on the finances of the schools shall be given to the board, and an annual report shall be made to the commissioner and the city council.

The superintendent shall also present to the board, no later than the regular meeting in April of each year, a list of all professional employees on one-year contracts, with his/her recommendation as to reappointment.

Current practice codified 1975

Adopted: date of manual adoption
Amended: 2/10/86

LEGAL REFS: Augusta Charter, IV:4
M.R.S.A. 20:161(4)

CROSS REF: CM, School District Annual Report

Department of Public Schools, Augusta, Maine