

ADULT & COMMUNITY EDUCATION PROGRAM

The Augusta Adult and Community Education Program seeks to promote lifelong learning activities for the entire community. The program will provide resources which encourage the achievement of academic milestones and personal enrichment.

To carry out the goals stated above, the program will offer the following:

1. **HIGH SCHOOL COMPLETION.** This is a program (both traditional and external) designed to allow individuals to earn a Cony High School diploma. The program will be conducted under the regulations of the State Department of Education and the graduation requirements of the Augusta Board of Education. Attendance is open to any person 16 years or older who is not a high school graduate or enrolled at a high school.
2. **HIGH SCHOOL EQUIVALENCY.** This is a program designed to assist persons 18 years and older without a high school diploma to prepare for the General Educational Development (GED) examination. Upon the successful completion of this examination, a student is awarded a State of Maine high school equivalency certificate.
3. **ADULT BASIC EDUCATION.** This is the program designed for persons 16 years and older who are not enrolled in a public school and who wish instruction in the fundamentals of arithmetic, spelling, grammar, and reading.
4. **VOCATIONAL ENRICHMENT.** This is a program designed to offer individuals a variety of opportunities to continue their education in areas of personal interest.

The Augusta Board of Education upon the recommendation of the Superintendent of Schools shall hire the director of Adult & Community Education. The director shall be responsible for hiring staff and instructors in accordance with the school system's personnel practices. The director shall prepare the program's budget for the superintendent's review and submission to the Board of Education. The director shall annually, at the July meeting of the Augusta Board of Education, report on the status of Adult & Community Education.

There shall be an Adult & Community Education Advisory Committee whose function is to provide guidance and assistance to the director of the program.

In order to meet the lifelong learning needs of the entire community, the director, with the assistance of the Adult & Community Education Advisory Committee, shall periodically assess the needs of the community.

The program shall work cooperatively with public and private agencies whenever possible to extend resources.

Adopted: date of manual adoption

LEGAL REFS.: M.R.S.A. 20:358; 20:858-59; 20:3561

Amended: 3/9/87

Department of Public Schools, Augusta, Maine