

NEPN/NSBA CODE: DK

TITLE: INVOICE PAYMENT

AUGUSTA CODE/TITLE: ~~DK~~/PAYMENT PROCEDURES

We have revised the wording of Augusta's current policy for the purpose of clarity. The existing policy references Article IV § 4 of the Charter of the City of Augusta and the "old" Title 20, which was repealed and replaced by Title 20-A. Because this policy is not based on the Charter, we have deleted this reference. No reference to Maine law is needed for this particular policy.

We have suggested a bi-monthly (twice a month) Finance Committee review of items payable to facilitate timely payment. There was no timeframe indicated in Augusta's existing policy.

The Board should be aware that we have deleted Augusta's policy DL, Payroll Procedures, as the content and amount of detail is more typical of a central office business procedure. The same applies to Augusta's existing policy DLA, "Stop Payment Requests for Payroll Checks, which has also been deleted.

*Rationale*