

**PROFESSIONAL STAFF LEAVE FOR JURY DUTY  
(And Other Legal Responsibilities)**

Leave shall be granted to all employees who are duly called for jury duty.

They shall remain on their regular salary, and shall transmit any pay received for such duty (with the exception of actual expenses) to the superintendent's office.

**Leave of Absence for Legislative Duties**

As provided by law, a leave of absence without pay shall be granted any employee who has been elected to the state legislature, provided that written notice of intent to run for office is given at the time the employee's contract is issued.

Current practice codified 1975

Adopted: date of manual adoption

LEGAL REF: M.R.S.A. 20:2001

Department of Public Schools, Augusta, Maine