

CITY OF AUGUSTA

Department of Public Schools

JOB DESCRIPTION

TITLE: TECHNOLOGY MENTOR STIPEND

REPORTS TO: Building Administrator

JOB GOAL: To assist staff in buildings with technology needs.

QUALIFICATIONS:

The Technology Mentor will be adept at using technology and incorporating it into their teaching.

PERFORMANCE RESPONSIBILITIES:

- Provide professional development sessions related to technology
- Respond to questions about technology use for staff
- Learn about technology to help support teachers
- Assist administrator with using technology for staff (conference set up, google docs, etc.)
- Troubleshoot issues the staff is having with technology and systems